Business & Computing Examinations (BCE)
LONDON (UK)

Corporate Social Responsibility (CSR) Policy

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Corporate Social Responsibility (CSR) Framework
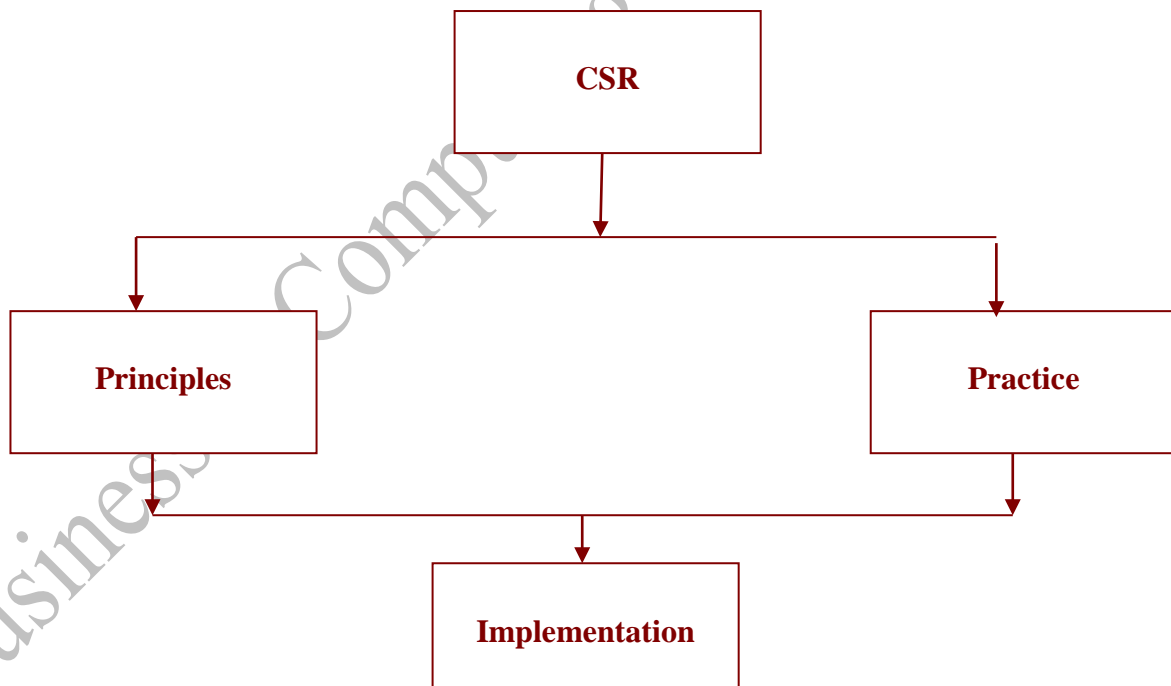
Purpose

BCE is committed to sustainable value-creation for our stakeholders, and the communities where we operate. As an international awarding organisation, our operations impacts and affects the lives of a large number of people around the world.

This document contains the basic principles that we will follow in order to live up to our corporate social responsibilities. It provides a framework to help put these principles into practice, and allocate responsibility for their implementation.

Our Basic CSR Principles

Respect for Human Rights
BCE supports the principles set forth in the Universal Declaration of Human Rights. We shall make sure that our operations are conducted in accordance with basic human rights standards.

Contributing to Sustainability
Through developing profitable business and active engagement with BCE Centres, we aim to ensure that our business practices contribute to long-term economic and social development.

Diversity
BCE will not discriminate on the basis of gender, religion, race, national or ethnic origin, cultural background, social group, disability, sexual orientation, marital status, age or political opinion. We recognise the intrinsic value of the different cultures in which we operate, and will show respect for these cultures in all our business practices. BCE will pay special attention to the rights, requirements and integrity of multicultural Britain affected by our Qualifications (especially when designing student manuals and assessment questions).

Dialogue
We shall give attention to initiatives and input which serve to improve our social responsibility standards and practices.

Integrity
BCE shall maintain high standards of integrity. This means that we shall be honest and fair in all our dealings. We shall not permit or tolerate engagement in bribery or other forms of corruption.

From Principles to Practice

Insight and Knowledge
Good CSR management requires knowledge and understanding of societies and communities where we operate. Knowledge and understanding may be acquired from within the organisation or from external sources such as BCE centres, consultants, authorities or non-governmental organisations. Social knowledge shall be made available to relevant staff. Training in cross-cultural understanding shall be provided when appropriate.

Anticipating Issues
To ensure that we act in accordance with our CSR principles and manage opportunities and risks, BCE shall seek to anticipate critical social issues. Key stakeholders shall be identified and, when appropriate, be consulted before any major commitments are made or significant resources are allocated.

Social Impact Assessment

To ensure the best possible management of long-term social consequences related to significant changes in an ongoing operation or when new projects are launched, the functional unit in charge should evaluate whether and to which extent social impact assessment should be conducted as a basis for making business decisions.

Roles and responsibilities

While each BCE staff has a responsibility to abide by the fundamental principles outlined in this document, specific responsibility for implementation is assigned as follows:

Executive Management

Executive Management are responsible for developing reporting guidelines, monitoring internal performance, and for providing general support to the different functional units. The CEO is also responsible for coordinating external reporting at corporate level and for developing and maintaining relationships with other awarding bodies, institutions and organisations in order to share knowledge and competence.

Line Management

Line managers are responsible for CSR implementation and for communicating the basic principles of this corporate directive to all staff in their functional units.

Business Units

To ensure that our business practices are in accordance with these basic principles, each functional unit shall integrate relevant CSR issues into its strategy development. Challenges related to CSR shall be evaluated in connection with the yearly business planning process. If relevant, goals and targets should be established. Operational guidelines for CSR shall be developed when appropriate and according to the specific challenges and characteristics of each functional unit. Each functional unit is responsible for developing and maintaining adequate organisational capabilities to ensure compliance with this corporate directive.